

# MINUTES OF THE MEETING OF RIVINGTON PARISH COUNCIL

MONDAY 17 NOVEMBER 2025 6.00pm, SPRING COTTAGE

**In attendance:** Chairman D, Jones, Councillors J.B. Keenan, V. McCully, R.L. Harris, Councillor and Responsible Financial Officer, T. James-Ellett, clerk; one member of the public.

1. **Apologies for absence:** Paul Ashcroft (United Utilities representative), Kim Snape (town councillor), Alex Bannister (PCSO)
2. **Minutes of meeting held 11<sup>th</sup> August 2025 – approved.**
3. **Declaration of Interest:** Councillors to declare any personal or pecuniary interest in respect of matters on the agenda or up to any point in the meeting: None.
4. **Public Time:** To invite/listen to matters raised by members of the public:
5. **Correspondence from members of the public:**

- a) Mark & Helen Skuce emailed and attended – curb stones near the village green need building up. Visitors of the chapel and tea rooms are driving onto the grass causing damage to the grass. No costing has been done for this but but Paul Ashcroft from UU has offered to do the work.

Lancashire Highways to be contacted to see if they will cover the cost.. If not then the parish councillors agreed that we would use the CIL money.

- b) Judith Gilgun emailed regarding speed through the village. This has been added to our admin folder.
- c) Memorial bench – completed & pictures shown to councillors
- d) Camping vans – UU have tried signage. Legal land agent team are writing letters to them this coming week. Councillor Jones mentioned a video of a speeding van on George’s Lane, Horwich which was the same van which has been camping.
- e) Philip Fairclough emailed to invite the council to the Scouts Anniversary celebration.

## 6. Planning & Highways

### a. Top O’th Hill

Kim Snape emailed on 20/09/25. She explained the route a planning application undertakes to be approved. She confirmed that she also updated Chorley council on the new clerk for Rivington. A suggestion was made for a representative of the council to attend training on planning & applications.

Images shown to councillors of the property which had been taken from a local resident. It appears that the building is being built into the landscape.

Councillor Jones will continue with communication about this.

- b. Base station BT mast Winter Hill:** No further actions
- c. Railings at Liverpool Castle:** No further actions

**Road closures for period**

03/11 – Dean Head Lane

03/11 – Rivington Lane

28/11 - Rivington Lane

**7. Financial Matters:**

**Outgoings:**

DATE	PAYEE	DESCRIPTION	SUM £
05/08/25	Jennie Seddon	Clerk Invoice – July	£470.88
01/09/25	Easy Websites	Website fee	£30.36
02/09/25	Jennie Seddon	Clerk Invoice – August	£323.36
27/09/25	Jennie Seddon	Clerk Invoice – September	£426.56
01/10/25	Easy Websites	Website fee	£30.36
17/10/25	Jennie Seddon	Clerk Invoice – October	£481.60
17/10/25	Rivington Brass Band	2024 & 2025 carol concert	£240.00
23/10/25	HMRC SDDS		£1.43
03/11/25	Easy Websites	Website fee	£30.36
07/11/25	Spring Cottage		£574.95

**Incoming:**

DATE	PAID BY	DESCRIPTION	SUM £
18/09/25	HMRC VAT	VAT Return	£663.74

**BALANCE - £18,333.72 up to 07.11.25**

- a) Clerk to provide invoices from July to October at next meeting
- b) Clerk contract to be sent to councillors ready for signing at the next meeting.
- c) HMRC documentation in folder
- d) Financial transactions approved by chairman & RFO
- e) Discussion had about Dennis Wallace funds. Clerk suggestion purchasing a maypole and donating this to the local primary school. It's hoped that if the primary accept the gift of the maypole then they may perform some dances at the Spring Fair.
- f) VAT submission paid into account on 18/09/25.

## **8. Reports from other organisations**

### a) United Utilities and Rivington Heritage Trust meeting on 30/09/25

Councillor Keenan began discussions on the proposed car parks by United Utilities. Councillor Keenan is concerned as United Utilities is a benevolent & commercial organisation with a legal remit is to make money for shareholders.

Councillor Keenan was joined with concern from other councillors that UU is wanting to make changes to the area with it being a profit centre with car parks. The more people they get into the car parks the more money they'll make.

Councillor Keenan reminded the group that UU has shown years of communication but have always failed to be trusted when it comes to protecting Lever park & acting as it legally should as of the Liverpool Corporation Act.

Councillor Jones reminded the group that the LCA was publicised in 1902 with the world changing drastically since then, especially vehicles increasing since Lord Lever Hulme made the Liverpool Corporation Act.

The councillors agreed that for peace of mind we would plan another meeting with UU so we can discuss their ongoing plans for car parks & request evidence on how monies are/will be managed.

Clerk will email to arrange.

### b. PCSO and Neighbourhood policing teams – emailed but received no reply.

c. United Utilities – Paul Ashcroft invited to meeting but unable to attend. Paul has completed the memorial bench and gave an update on camper vans. See minutes section 5d..

### d. Kim Snape – see minutes at section 6a

### d. Highways – Paul Connell – No further correspondence.

## **8. AOB:**

- a) Clerk has completed ILCA training.
- b) Clerk learnt in training that the council needs a disciplinary policy & grievance policy. These have been done by clerk & will be email to councillors
- c) Diaries of Dennis Wallace are to be donated to Horwich Heritage Centre. Councillor Jones will arrange dropping them off.
- d) Christmas Carol Service is booked & brass band paid. Councillor Jones will source mince pies, Councillor McCully will do mulled cider or wine. The Bay Horse pub has donated wine for the Christmas quiz – many thanks for everyone's help.

**9. Date of next meeting: 12<sup>th</sup> January 2026, 6pm at Spring Cottage.**

**Prepared by Jennie Seddon, Clerk to Rivington Parish Council:**  
**[www.rivingtonparishcouncil.org.uk](http://www.rivingtonparishcouncil.org.uk)**